



Behavioral Health Practitioner Credentialing Checklist

- Oregon Practitioner Credentialing Application (OPCA)
 - All pages are initialed and dated
 - Five years of work history complete with any period longer than six months explained in a signed statement (current curriculum vitae is acceptable so long as it meets the same standards that are on the application)
 - Signed and dated Authorization and Release of Information form
 - Attestation page is complete, signed and dated
 - Attachment A is complete referring to the attestation questions answered “yes”
- Signed, completed copy of the GOBHI OCPA Addendum
- Copy of a valid, current form of identification as listed on the USCIS Form I-9 (available at <https://www.uscis.gov/i-9>)
- Evidence of current professional licensure by State of Oregon
- Evidence of current DEA certification or prescriptive privileges, if applicable (DEA Registration Certificate/Controlled Substance/Regulated Chemical Registration Certificate)
- Evidence of current professional liability insurance coverage in the amount of no less than \$1 million per incident, \$3 million aggregate, or equivalent protection
- Copies of specialty board certificate(s), if applicable
- Copies of any other certificates that may demonstrate an area of focus (e.g. verification of treating individuals with eating disorders), if applicable